

# Oklahoma State Association of Parliamentarians

## Report of the 2023 Nominating Committee

The following slate of officers has been nominated:

President	C.J. Cavin
Vice-President	Ashley Stuart
Secretary	Shawn Paine
Treasurer	Danne Johnson

All nominees have agreed to serve by email response.

Nominating Committee Chairman

James K. Lawson

# Oklahoma State Association of Parliamentarians

## Bylaws Committee Report

April 25, 2023

The Bylaws Committee received no proposed amendments from any Unit or individual members. The committee reviewed both the OKSAP Bylaws and the Standing Rules and makes the following recommendations:

### **Bylaws**

No recommended amendments.

### **Standing Rules.**

1. Amend Standing Rule 4 by striking out the second sentence: “The first issue of the *Oklahoma Parliamentarian* shall be distributed no later than 30 days after the first Board meeting.”
2. Amend Standing Rule 6 by striking out the rule in its entirety and replacing it with the following new sections:
  - A. The Nominating Committee Chair shall be elected immediately following the OKSAP State Convention, if not elected through a counted vote.
  - B. The committee may meet by any available method — in-person, by mail, or by any electronic means.
  - C. At least 10 days prior to the Call to Convention, committee nominations must be provided to the Outreach Committee to be included in the Call.

A three-column format of these proposed amendments is attached.

W. Craig Henry, Chair

2022-2023 OSAP Bylaws Committee

## Proposals to Amend Standing Rules

**Proposed Amendment:** Amend Standing Rule 4 by striking out the second sentence: “The first issue of the *Oklahoma Parliamentarian* shall be distributed no later than 30 days after the first Board meeting.”

Proposal #	Title	Rule	Section	Proposed by
SR-1	<b><i>Oklahoma Parliamentarian</i> Publishing Requirements</b>	4		Bylaws Committee

<p><b><u>Current Language:</u></b></p> <p>The <i>Oklahoma Parliamentarian</i> shall be published as directed by the OKSAP BOD at least twice a year. The first issue of the <i>Oklahoma Parliamentarian</i> shall be distributed no later than 30 days after the first Board meeting.</p>	<p><b><u>Proposed Changes:</u></b></p> <p>The <i>Oklahoma Parliamentarian</i> shall be published as directed by the OKSAP BOD at least twice a year. <del>The first issue of the <i>Oklahoma Parliamentarian</i> shall be distributed no later than 30 days after the first Board meeting.</del></p>	<p><b><u>If Adopted:</u></b></p> <p>The <i>Oklahoma Parliamentarian</i> shall be published as directed by the OKSAP BOD at least twice a year.</p>
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<p><b><u>Rationale:</u></b></p> <p>The 30-day publishing requirement places an undue burden on both the Board of Directors as well as the new Outreach Committee to produce a copy of the <i>Oklahoma Parliamentarian</i>.</p>
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**Proposed Amendment:** Amend Standing Rule 6 by striking out the rule in its entirety and replacing it with new sections.

Proposal #	Title	Rule	Section	Proposed by
SR-2	<b>Conducting Nominating Committee Work</b>	6		Bylaws Committee

<p><b><u>Current Language:</u></b></p> <p style="text-align: center;"><b>Conducting Nominating Committee Work</b></p> <p>A. If the Chair is not clearly designated in the appointment of committee members, the committee shall elect its chair.</p> <p>B. The Chair will verify that all members have access to all reliable methods of communication, sharing contact information with all committee members.</p>	<p><b><u>Proposed Changes:</u></b></p> <p style="text-align: center;"><b>Conducting Nominating Committee Work</b></p> <p>A. <del>If the Chair is not clearly designated in the appointment of committee members, the committee shall elect its chair.</del></p> <p>B. <del>The Chair will verify that all members have access to all reliable methods of communication, sharing contact information with all committee members.</del></p>	<p><b><u>If Adopted:</u></b></p> <p style="text-align: center;"><b>Conducting Nominating Committee Work</b></p> <p>A. The Nominating Committee Chair shall be elected immediately following the OKSAP State Convention, if not elected through a counted vote.</p> <p>B. The committee may meet by any available method — in-person, by mail, or by any electronic means.</p>
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## Proposals to Amend Standing Rules

<p>C. At least 120 days prior to convention, Chair or designated committee member will contact all OSAP units, requesting nominations for state offices. Deadline for unit nominations will be 90 days prior to convention. All submissions must be accompanied by a written statement that each nominee has agreed to accept election. <b>NOTE:</b> Contact will be considered accomplished if a call for nominations is issued in the OSAP fall newsletter.</p> <p>D. No later than 80 days prior to convention, unit nominations will be circulated to committee members, with requests for additional nominations.</p> <p>E. All nominations by committee members will be distributed <b>to all committee members</b>.</p> <p>F. No later than 60 days prior to convention, nominations will be closed.</p> <p>G. Upon closing of nominations, voting for each office will begin, in the order President, Vice-President, Secretary, and Treasurer. For each office, in turn, the chair will notify all committee members with a list of nominees for that office. Voting will be accomplished by email, a text message, conference call, or in person <b>by committee members</b>. No more than three days will be allowed for each vote.</p> <p>H. No later than 40 days prior to convention, the Nominations Committee will report out to the President and Communications Chair. Biographies shall be supplied for each nominee of the slate.</p>	<p><del>C. At least 120 days prior to convention, Chair or designated committee member will contact all OSAP units, requesting nominations for state offices. Deadline for unit nominations will be 90 days prior to convention. All submissions must be accompanied by a written statement that each nominee has agreed to accept election. <b>NOTE:</b> Contact will be considered accomplished if a call for nominations is issued in the OSAP fall newsletter.</del></p> <p><del>D. No later than 80 days prior to convention, unit nominations will be circulated to committee members, with requests for additional nominations.</del></p> <p><del>E. All nominations by committee members will be distributed to all committee members.</del></p> <p><del>F. No later than 60 days prior to convention, nominations will be closed.</del></p> <p><del>G. Upon closing of nominations, voting for each office will begin, in the order President, Vice-President, Secretary, and Treasurer. For each office, in turn, the chair will notify all committee members with a list of nominees for that office. Voting will be accomplished by email, a text message, conference call, or in person by committee members. No more than three days will be allowed for each vote.</del></p> <p><del>H. No later than 40 days prior to convention, the Nominations Committee will report out to the President and Communications Chair. Biographies shall be supplied for each nominee of the slate.</del></p> <p>A. The Nominating Committee Chair shall be elected immediately following the OKSAP State Convention, if not elected through a counted vote.</p> <p>B. The committee may meet by any available method — in-person, by mail, or by any electronic means.</p>	<p>C. At least 10 days prior to the Call to Convention, committee nominations must be provided to the Outreach Committee to be included in the Call.</p>
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**Rationale:**

The details of the Nomination Committee work are listed either in the OKSAP Bylaws or follow standard procedure found in the parliamentary authority. This amendment eliminates overlapping provisions and provides greater latitude for the committee to perform its work.